



ALERT!

HOLIDAY HOURS OF OPERATION



Our **Ottawa Service Center** will be open to receive **environmental samples** as per the following hours during the 2024 holiday season:

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|--|---|
| Monday, December 23 | 8:30 am to 5:00 pm |
| Tuesday, December 24 | 8:30 am to 12:00 pm (no shipment of samples to Lab) |
| Wednesday, December 25 & Thursday, December 26 | Closed |
| Friday, December 27 | 8:30 am to 5:00 pm |
| Monday, December 30 | 8:30 am to 5:00 pm |
| Tuesday, December 31 | 8:30 am to 12:00 pm (no shipment of samples to Lab) |
| Wednesday, January 1 | Closed |
| Regular Hours, 8:30 am to 5:00 pm resume Thursday, January 2, 2025 | |

ENVIRONMENTAL SAMPLES:

- There will be certain restrictions on the dates that Environmental samples for Biochemical Oxygen Demand & Microbiological testing will be accepted (from December 18, 2024 to January 2, 2025) in order to avoid conflict with the holiday closures.
- For Rush turnaround times for environmental samples please contact your Project Manager for further information. Bureau Veritas is not responsible for exceeding holding time for samples submitted outside of holiday hours and schedules.

IMPORTANT SUBMISSION DATES AND TIMES FOR ENVIRONMENTAL SAMPLES

| BOD Incubation Schedule at the Mississauga Laboratory, 6740 Campobello Rd | | |
|--|-------------|----------------|
| Samples Received | Set-Up Date | Reporting Date |
| December 18 | December 18 | December 23 |
| December 19 | December 19 | December 24 |
| December 20 | December 20 | December 27 |
| December 21 | December 21 | December 27 |
| December 22 | December 22 | December 30 |
| December 23 | December 23 | December 30 |
| December 24 | December 24 | December 31 |
| December 27 | December 27 | January 2 |
| December 28 | December 28 | January 2 |
| December 30 | December 30 | January 6 |
| December 31 | December 31 | January 6 |
| Note: BOD will not be set up on December 25 & 26 and January 1 | | |

SAMPLE SHIPPING:

Additional shipping delays can be expected this holiday season, please carefully plan your sampling and shipping. Bureau Veritas is not responsible for any courier or shipping delays.

